

ICC, INC. Ivy Community Center, Incorporated

4222 Fayetteville Rd.
Durham, NC 27713
(919) 484-2223

Post Office Box 52465
Durham, NC 27717
Fax: (919) 405-2071

ICC FACILITY RENTAL RATES

<u>ROOM</u>	<u>CAPACITY</u>	<u>RENTAL RATES</u>
Multi-Purpose Room (full room)	200	\$450.00
Multi-Purpose Room (one-half room)	100	\$275.00
Board Room (Limited to meetings)	30	\$150.00
Conference Room	20	\$ 75.00

Note: The rental rates listed above are applicable to use of the facility for a minimum rental period of one (1) hour and a maximum rental period of six (6) or four (4) hours. Use of the facility is limited to the renter for the period of time specified in the contract and will include time used by the renter for set-up, decorating, preparation, clean up, and the walk through inspection at the conclusion of the event.

In the event that the renter's use of the facility extends beyond the time specified in the contract, the renter will be charged an additional fee of \$75.00 for any additional hour or fraction of an hour. This additional fee will be charged to the renter and/or deducted from the Security Deposit.

ADDITIONAL FEES

Application Fee	\$ 35.00 (non-refundable)
Rental Deposit	\$225.00 (credited toward balance due)
Security Deposit	\$250.00 (refundable subject to damage or other fees assessed)
Kitchen Use	\$ 35.00 (If applicable)
Janitorial Service	\$ 75.00 (If applicable)
Security Guard	\$ 25.00 - \$35.00 (hourly rate to be quoted by ICC Management upon contract negotiations)
Dance Floor	\$ 25.00 (If applicable)

METHOD OF PAYMENT - The Ivy Community Center accepts the following methods of payment : organization /business check, certified (bank) check, cashier's check, money order made out to ICC, or cash.

For reservation procedures, and a copy of the application and Facility Use Policy, please contact the ICC Management and/or visit the website at www.alphazetaomega.org. Please use mailing address below.

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